

THE MVULA TRUST INTERNAL/EXTERNAL ADVERTISEMENT

DATE POSTED: 21 April 2023

CLOSING DATE: 28 April 2023

JOB TITLE: ICT Manager (24 months performance based contract)

REGION: Head Office (Midrand)

The Mvula Trust, a leading developmental NGO, has the following exciting opportunity in our Head Office based in Midrand.

Objective of the Position

Provide effective and efficient information technology support to all end-users within the organization to ensure that information technology systems are operational and stable at all times with very minimal downtime.

Key Performance Indicators

- Maintain and provide an efficient and effective ICT desktop support.
- Maintain the Microsoft Windows server based network and ensure that it is highly available (99% running with very minimal downtime) and its integrity is maintained at all hours.
- Monitor and maintain information and communication technology for the organization.
- Provide software support to the operations of the organization.
- Coordinating the provisioning of ICT training within the organization.
- Manage ICT service providers and contracts management.
- Provide technical advice to determine current and future information technology support needs of the organization.
- Provide high levels and latest IT security to ensure that the organization's information is secure and remains confidential and that user-access is restricted and monitored.

Qualifications and Experience

- National Diploma/Degree in information technology/information systems/computer science or related field.
- A recognized ICT specialized qualification is required, such as Microsoft Certified Solutions Expert (MCSE) Certification.
- ITIL Foundation v3.
- At least 3 years' experience as an ICT Technician using leading methodologies, practices and processes
- In-depth and demonstrable knowledge and competence in Information technology (IT) practices and systems, processes, systems and programmes.
- In-depth knowledge of Microsoft Office Packages.

Interested candidates are requested to e-mail their CVs to: recruitment@themvulatrust.org.za. Please also visit our website at www.themvulatrust.org.za for more information.

PLEASE DO NOT SEND ANY CERTIFICATES, DIPLOMAS OR TESTIMONIALS

N.B Interested candidates must avail themselves at any date, venue and time as determined by The Mvula Trust.

THE MVULA TRUST IS AN EQUAL OPPORTUNITY EMPLOYER. CORRESPONDENCE WILL ONLY BE ENTERED INTO WITH SHORTLISTED CANDIDATES. IF YOU HAVE NOT HEARD FROM US WITHIN 30 DAYS OF THE CLOSING DATE, PLEASE ACCEPT THAT YOUR APPLICATION HAS BEEN UNSUCCESSFUL. THE MVULA TRUST RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENTS.