



APPLICATION FOR EMPLOYMENT

A. THE ADVERTISED POST (All sections of this form are compulsory)									
Position for which you are applying (as advertised)									
Reference number (if stated in the advert)					If you are offered the position, when can you start?				
B. PERSONAL INFORMATION¹									
Surname and Full names									
Date of Birth		DD/MM/YY	Identity Number		Passport number				
Race ³		<i>African</i>	<i>White</i>	<i>Coloured</i>	<i>Indian</i>	<i>Other</i>			
Gender ³					Female		Male		
Do you have a disability?					Yes		No		
Are you a South African citizen?					Yes		No		
If no, what is your nationality?									
Do you have a valid work permit? (only if non-South African)					Yes		No		
Have you been convicted or found guilty of a criminal offence (including an admission of guilt)? If yes, provide the details					Yes		No		
Do you have any pending criminal case (s) against you? If yes, provide the details					Yes		No		
Have you resigned from a recent job pending any disciplinary proceeding against you?					Yes		No		
Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes, please provide the details					Yes		No		
Please specify the total number of years of experience you have					Private Sector		Public Sector		
If your profession or occupation requires official registration, provide date and particulars of registration					Date		Reg. No		

C. CONTACT DETAILS AND MEDIUM OF COMMUNICATIONS			
Preferred language for correspondence			
Method of correspondence		E-mail	Cell/ Tel No.
Details in terms of the above			



D. SOUTH AFRICAN OFFICIAL LANGUAGE PROFICIENCY – state ‘good’, ‘fair’, or ‘poor’					
	Languages (specify)				
Speak					
Write or read					

E. FORMAL QUALIFICATIONS (from highest to the lowest)		
Name of School/Technical College	Name of qualification obtained	Year obtained
Details of Professional Affiliations (Description & No.)		
Current study (institution and qualification):		

F. WORK EXPERIENCE (Also attach a detailed CV) ⁶						
Employer (including current employer)	Post held	From		To		Reason for leaving
		MM	YY	MM	YY	

G. REFERENCES		
Name	Relationship to you	Tel. No. (office hours)

SPECIAL NOTES

- All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law.
- Your personal details must correspond with the details in your ID or passport.
- The applicant may submit additional information separately where the space provided is not sufficient.
- Where certified copies are required, TMT will accept certified documents that accompany the application(s) with certification that is up to 6 months, unless the advert prescribes a longer period.
- Each application for employment form must be duly signed and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process.

DECLARATION	
I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information provided will result in my application being disqualified or disciplinary action taken against me if I am appointed:	
Signature:	Date: