

EXTERNAL JOB POSTING

SENIOR QUANTITY SURVEYOR

The Mvula Trust is the leading NGO in the rural water supply and sanitation field in South Africa, with a solid track record, high calibre staff and a network of relationships and partnerships with the major stakeholders in the sector. The mission of the Mvula Trust is to improve the health and livelihoods of poor and disadvantaged South Africans using and maximising community-based approaches to facilitate delivery of integrated and sustainable water, sanitation and related services, while ensuring that people's voices are heard.

JOB INFORMATION			
Job Title	Senior Quantity Surveyor	Occupational Level	Professional Registration
Job Grade	9	Reports to	Chief Quantity Surveyor
Department	Quantity Surveyor	Closing Date	22 November 2021
Location	Limpopo Regional Office	Employment Type	Permanent Contract

PURPOSE OF THIS JOB

To manage all costs relating to building and civil engineering projects, from the initial calculations to final accounts in order to minimize the costs of projects and enhance value for money, while still achieving required standards and quality

KEY PERFORMANCE AREAS

- Preparing tender and contract documents, including bills of quantities within the procurement cycle
- Preparing and analysing costings for tenders;
- Monitoring project expenditure and providing statements and associated information
- Providing advice and forecasts about project costs
- Analysing completed work and arranging payment to contractors
- Performing risk, value management and cost control;
- Certification of contractor/subcontractor monthly valuations and final accounts.
- Preparing project final accounts
- Providing assistance in writing close out reports
- Undertaking cost analysis for repairs and maintenance project work

QUALIFICATIONS & EXPERIENCE

- ✓ Degree in Quantity Surveying or equivalent (NQF level 6)
- ✓ Registration with a relevant professional body
- ✓ Minimum 5 years' quantity surveying experience.
- ✓ Computer literacy (MS Office) – advanced Projects, Excel, Power Point, etc
- ✓ A proven track record in meeting project deadlines
- ✓ Estimating and cost engineering of construction services and works
- ✓ Working knowledge of QS Plus and similar software

Interested candidates are requested to e-mail their CVs to: recruitment@themvulatrust.org.za

PLEASE DO NOT SEND ANY CERTIFICATES, DIPLOMAS OR TESTIMONIALS

N.B Interested candidates must avail themselves at any date, venue and time as determined by the Mvula Trust.